

The Kentucky Board of Licensure and Certification for Dietitians and Nutritionists
Board Meeting
September 27, 2017
10:00 a.m.

A regular board meeting of the Kentucky Board of Licensure and Certification for Dietitians and Nutritionists was conducted on Wednesday, September 27, 2017 at the Department of Professional Licensing, 911 Leawood Drive, Frankfort, Kentucky 40601.

Members Present

Lora Parks, Board Chair
Carolyn Hofe
Deborah Gill
Megan Finnie
Dr. Sandra Bastin

Department of Professional Licensing

Kelly Walls, Board Administrator
Vickie Logan, Operations Section

Others in Attendance

Matt James, Board Counsel
Quincy Ward, Counsel for PPC

Members Absent

Leona Gilliam, Vice-Chair

Call to Order

Ms. Parks, Board Chair, called the meeting to order at 10:06 a.m. Ms. Hofe was sworn in as the newest Board Member. Brief introductions were given by the Board Members and others in attendance.

Approval of Minutes

Dr. Bastin made a motion to accept the July 26, 2017 meeting minutes. Ms. Finnie seconded the motion. Motion carried unanimously.

Board Monthly Financial Report

The financial reports for July and August of 2017 were reviewed by the Board.

Board Chair Report

- Ms. Parks informed the Board that she and Ms. Gilliam have been working on the audited renewals that have been submitted online.
- There was a brief discussion regarding an increase of Certified Nutritionist initial applications.
- Dr. Bastin reported that the Board will also start seeing an increase of online programs as well as questions related to online programs – none are accepted at this time.
- The Board discussed internships and different types of internship contracts that have been emerging in the field.

D.P.L. (Department of Professional Licensing) Report

- The Board would like to note that there are two board members whose terms expire next year and one of those positions shall be a dietetic educator under KRS 310.040 (1), currently filled by Dr. Bastin. This is a crucial position for the Board in regards to academic transcript reviews and any academic questions the Board receives.
- Mr. Ward introduced himself and explained the Public Protection Cabinet's role in providing legal services due to the proposed reorganization. The reorganization of Boards is still on hold at this time.
- The Board reviewed the licensure and renewal status report.

- The Board discussed the current renewal season. Ms. Parks and Ms. Gilliam are on the committee to review audited renewals and the online process has been efficient this year. The Board's website contains helpful step-by-step online renewal instructions for licensees to easily access when the phone lines get backed up. Next meeting, the Board would like to review a report that shows the number of licensees that successfully renewed last year versus this year.

Board Counsel Report

- Due to comments received by LRC and under advisement of legal counsel, Dr. Bastin made a motion to withdrawal the filing of 201 KAR 33:080 which was created to address recent CMS regulation changes. Per LRC, it is not the appropriate place to address scope of practice. The Board will do some research on scope of practice prior to the next Board meeting and can then discuss the best place to address scope of practice. Ms. Hofe seconded the motion and it was carried unanimously. For now, the Board will amend the Frequently Asked Questions document to help clarify CMS regulations and how they pertain to Kentucky dietitians.
- Per last meeting's vote, Dr. Bastin made a motion to continue legal services through the Attorney General's office and to sign their Memorandum of Agreement on the appropriate form until an executive order is made. The executive order is in regards to the reorganization of several Boards as discussed at the previous meetings. Ms. Finnie seconded the motion and it was carried unanimously.
- Dr. Bastin made a motion for the attorney to amend 201 KAR 33:070 Section 2 to not include the words "in person" regarding the initial meeting. Ms. Hofe seconded the motion and it was carried unanimously.

Old Business

- The Board received a second complaint against a non-licensed individual. Since this is the second warning, Dr. Bastin made a motion to send a much harsher advisory letter to the individual. The letter shall include a warning that the Board may pursue legal or investigative action if necessary. Ms. Finnie seconded the motion and it was carried unanimously.

New Business

- A social media concern was brought to the Board's attention, regarding a post/comment that may have had inappropriate nutrition "advice." After discussing at length, the Board is not able to monitor nor regulate all of the comments and posts made on social media. This particular post that was reviewed did not contain enough evidence to warrant any legal action.

Applications

A motion was made by Dr. Bastin to accept the following application recommendations as specified:

Applications for Licensure

Amanda	Allen	Dietitian and Nutritionist Dual	Approve
Jessica	Bluto	Dietitian and Nutritionist Dual	Approve
Linda	Borck-Maguire	Dietitian and Nutritionist Dual	Approve
Elizabeth	Brand	Dietitian and Nutritionist Dual	Approve
Bonnie	Brown	Dietitian and Nutritionist Dual	Approve
Jordan	Brown	Dietitian and Nutritionist Dual	Approve
Corine	Carr	Dietitian and Nutritionist Dual	Approve

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Jaymee	Hayden	Dietitian and Nutritionist Dual	Approve
Cynthia	Head	Dietitian and Nutritionist Dual	Approve
Lauren	Jernigan Clay	Dietitian and Nutritionist Dual	Approve
Leetisha	Lilliston	Dietitian and Nutritionist Dual	Approve
Heather	Lochmann	Dietitian and Nutritionist Dual	Approve
Jalyn	Mason	Dietitian and Nutritionist Dual	Approve
Marissa	Morris	Dietitian and Nutritionist Dual	Approve
Lauren	Rabish	Dietitian and Nutritionist Dual	Approve
Natalie	Senninger	Dietitian and Nutritionist Dual	Approve
M.	Smith	Dietitian and Nutritionist Dual	Approve
Allison	Toth	Dietitian and Nutritionist Dual	Approve
Casey	Underwood	Dietitian and Nutritionist Dual	Approve
Cathleen	Winter	Dietitian and Nutritionist Dual	Approve
Lauren	Weyman	Dietitian and Nutritionist Dual	Approve

Ms. Finnie seconded the motion and the motion was carried unanimously.

A motion was made by Dr. Bastin to accept the following application recommendations as specified:

Applications for Renewal (Audited)

Nancy	Johnson	Approve
Cora	Matheny	Approve
Emma	Peters	Defer

Ms. Finnie seconded the motion and the motion was carried unanimously.

Approval of Travel/Per Diem

Dr. Bastin made a motion to approve travel and per diem for this meeting. Ms. Gill seconded the motion. Motion carried unanimously.

Next Scheduled Meeting

November 29, 2017 at 10:00am

Adjournment

Dr. Bastin made a motion to adjourn the meeting. Ms. Finnie seconded the motion. Motion carried unanimously.

Lora Parks, Board Chair

Minutes prepared by Kelly Walls, Board Administrator